

**BOARD OF COUNTY COMMISSIONER'S NOTICE AND
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**MONDAY, JUNE 4, 2018
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200, NORMAN, OKLAHOMA 73069**

Prayer and Pledge of Allegiance

- A. Meeting called to order**
- B. Quorum call.**
- C. Approve, Amend, or Modify the Minutes of the Regular Meeting of May 29, 2018.**
- D. Old Business - Discussion, Consideration and/or Action regarding the following:**
 - 1. Bid #HD-1852** – Multiple year agreement for HVAC maintenance for the Moore and Norman Health Departments.
 - 2. Bid #BE-1850** – One-Year (1) Non-Encumbered Contract for Building Maintenance Supplies for Cleveland County. The Bid Term will be from July 1, 2018 through June 30, 2019.
- E. Items of Business - Discussion, Consideration and/or Action regarding the following:**

- 1. Carol Cline/CIRB.**

The following items, E2 – E34 are Consent Items and are routine in nature

- 2. Annual Maintenance Agreement** between the Cleveland County Treasurer and Eureka Water Company the purchase of a Water cooler in the amount of \$125.00, 5 gal bottled water in the amount of \$6.20 each for the period July 1, 2018 through June 30, 2019.
- 3. Annual Standard Service Contract Renewal** between the Cleveland County Treasurer and Diane Defillipo for Title Searches in the amount of \$100.00 each and Title Verifications in the amount of \$75.00 each for the period July 1, 2018 through June 30, 2019.
- 4. Maintenance Agreement** between Cleveland County Treasurer and Business Imaging Systems, Inc for Platinum Software Assurance in the amount of \$19,854.64 and Platinum Hardware Maintenance Renewal in the amount of \$4,123.64 for the period July 1, 2018 through June 30, 2019.

5. **Maintenance Agreement** between Cleveland County Treasurer and Black Mesa Security for the cleaning and inspection of Insulated Fire Vault Door and Knight TL-30 Safe, Model #7334, U.L. Rated with combination and key locking dial in the amount of \$750.00 per year for the period July 1, 2018 through June 30, 2019.
6. **Standard Rental Contract** between the Board of County Commissioners on behalf of the Court Clerk and ImageNet Consulting for rental of a Canon IRADV6255: PCL and PS Print/MEM/ SFIN (NMU17211) in the amount of \$277.91 per month for the period July 1, 2017 through June 30, 2018.
7. **Standard Service Contract** between the Board of County Commissioners on behalf of the Court Clerk and ImageNet Consulting for maintenance on a Canon IR ADV6555I in the amount of \$65.00 per month with a 10,000 base and \$.0065 per page over the 10,000 base. The agreement is for the period July 1, 2018 through June 30, 2019.
8. **Standard Service Contract** between the Cleveland County Clerk’s Office and A.E.C. Solutions to renew the Jantek Time and attendance PC Software for the period July 1, 2018 through June 30, 2019.
9. **Contract** between Cleveland County District #1 and Del Nero Communications Management for Monthly Service 4 Mbps Plan (3+ Users) in the amount of \$1200.00 and Static IP monthly fee of \$120.00 for the period July 1, 2018 through June 30, 2019.
10. **Contract** between Cleveland County District #2 and Del Nero Communications Management for Monthly Service 2 Mbps Plan (1 – 2 users) in the amount of \$600.00 and Static IP monthly fee of \$120.00 for the period July 1, 2018 through June 30, 2019.
11. **Contract** between Cleveland County District #3 and Del Nero Communications Management for Monthly Service 2 Mbps Plan (1-2 users) in the amount of \$600.00 and Static IP monthly fee of \$120.00 for the period July 1, 2018 through June 30, 2019.
12. **Contract** between Cleveland County and Wiley D. Harwell, D, Min LPC, DBA/Wellness Counseling Center for the period July 1, 2018 through June 30, 2019 in the amount of \$8,520.00 per year.
13. **Invoice** #CLC-0418 from IBTS for CDBG DR project delivery services for the month of April 2018 in the amount of \$48,432.75.
14. **Agreement** between Cleveland County and ESRI for ArcGIS Standard Concurrent Use Primary Maintenance and ArcGIS Online Level2 in the amount of \$4,000.00 for the period July 1, 2018 through June 30, 2019.
15. **Independent Contractor Agreement** between Cleveland County Board of Commissioners and Karen Berry for service to the Family Drug Court Program in the amount of \$1,350.00 per month for the period July 1, 2018 through June 30, 2019.

- 16. Independent Contractor Agreement** between Cleveland County Board of Commissioners and CGW Enterprises for service to the Family Drug Court Program in the amount of \$1650.00 per month for the period July 1, 2018 through June 30, 2019.
- 17. Agreement** between Cleveland County Sheriff’s Office and Total Beverage Services LLC, to provide bottled water to the Cleveland County Courthouse Security Office, 201 S. Jones for the period July 1, 2018 through June 30, 2019.
- 18. Agreement** between Cleveland County Sheriff’s Office and Total Beverage Services LLC, to provide bottled water to Cleveland County Sheriff’s Office, 128 S. Peters, Norman for the period July 1, 2018 through June 30, 2019.
- 19. Service Agreement** between Cleveland County Sheriff’s Office and Smiths Detection to provide on-site service to the X-Ray machines in the county buildings in the amount of \$7,890.00 for the period July 1, 2018 through June 30, 2019.
- 20. Contract for Services** between Cleveland County Sheriff’s Department and Independent School District No. 29 of Cleveland County, OK, a/k/a, Norman Public Schools for the furnishing of law enforcement and school resource officer at Dimensions Academy for the period July 1, 2018 through June 30, 2019. The Sheriff’s Department will receive \$5,149.97 per month for these services.
- 21. Intergovernmental Cooperative Agreement** between Cleveland County Sheriff’s Department and the Absentee Shawnee Tribal Police Department where the Sheriff’s Department agrees to issue Police Officer or Reserve Police Officer Commissions to the Absentee Shawnee Tribal Police as needed and the Absentee Shawnee Tribal Police agrees to issue Special Police Officer Commissions to all Commissioned Officers of the Cleveland County Sheriff’s Department.
- 22. Agreement** between Cleveland County District #3 and Waste Disposal Service, Inc. for collection from a 6 yard container once a week at a rate of \$100.00 per month for the period July 1, 2018 through June 30, 2019.
- 23. Lease Agreement Renewal** between Cleveland County and Office of Juvenile Affairs (OJA) for 2,544 square feet of office space leased at 1650 W. Tecumseh Road, Suite 300 Norman OK for the period July 1, 2018 through June 30, 2019 in the amount of \$1.00 per annum and monthly maintenance and operations in the amount of \$457.48 per month.
- 24. Interlocal Agreement** between the Board of Cleveland County Commissioners and Cleveland County District Attorney, Greg Mashburn to provide Cleveland County elected officials as well as county employees in county operation, legal advice and/or representation in all relevant county matters in the amount of \$357,598.40 for the period July 1, 2018 through June 30, 2019.
- 25. Acceptance** of Donation from the Norman Regional Hospital Authority in the amount of \$400.00 to Cleveland County Wellness.

- 26. Jail Services Agreement** between Cleveland County Board of County Commissioners on behalf of the Cleveland County Sheriff’s Department and the City of Noble where Cleveland County will provide for the incarceration of the city prisoners and detainees within the county jail under the custody of the Sheriff and to coordinate booking and detention functions.
- 27. Contract Amendment** between Cleveland County and Dimensional Concepts for the financial software of the County Clerk’s Office. The amendment will be for the payroll software to pay a monthly amount of \$1,250.00; all other terms and conditions will remain the same. The amendment is for FY 17-18 with the option to renew one-year.
- 28. Agreement** between Cleveland County Board of County Commissioners and Mary Abbott Children’s House to provide services to citizens of Cleveland County for the period July 1, 2018 through June 30, 2019.
- 29. Agreement** between Cleveland County Board of County Commissioners and Women’s Resource Center to provide services to citizens of Cleveland County for the period July 1, 2018 through June 30, 2019.
- 30. Agreement** between Cleveland County Board of County Commissioners and CASA to provide a court appointed special advocate program to citizens of Cleveland County for the period July 1, 2018 through June 30, 2019.
- 31. Interlocal Agreements** between the Board of County Commissioners of Cleveland County and the following Cities, Towns, School Districts and Tribes for the Fiscal Year 2017-2018:
 - a. Independent School District No. 57 (Lexington)
 - b. Independent School District No. 70 (Little Axe)
 - c. Citizen of Potawatomi Nation
 - d. Absentee Shawnee Tribe of Oklahoma
 - e. City of Lexington
 - f. City of Moore
 - g. Department of Wildlife Conservation
 - h. City of Noble
 - i. Town of Slaughterville
 - j. McClain County
 - k. Department of Tourism
 - l. Pottawatomie County
 - m. Independent School District No. 40 (Noble)

32. Approval of the following Blanket Purchase Orders submitted for the following Departments:

Dist. #2:

18-4690-T2A O’Reilly Automotive \$ 1,500.00

County Clerk:

18-4680-CFFP2 Dimensional Concepts \$ 7,500.00

18-4684-CFF2 Dimensional Concepts \$ 15,000.00

Commissioners.:

18-4671-D2	Eureka Water Company	\$ 75.00
18-4672-R2	The Norman Transcript	\$ 4,000.00

Health Dept.:

18-4647-MD2	Terminix International, Inc.	\$ 400.00
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IT Dept:

18-4685-K2	A.T. & T. Mobility	\$ 126.00
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Sheriff Dept:

18-4678-CFB2	Total Beverage Services	\$ 110.00
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33. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 17/18

General:

18-0012-K2	18-0315-HR2	18-2111-HR2	18-2199-SHE2
18-2293-HR1C	18-2689-HR1C	18-2690-HR1C	18-2692-HR1C
18-2693-HR1C	18-2695-HR1C	18-2696-HR1C	18-2697-HR1C
18-2699-HR1C	18-2703-HR1C		

Highway:

18-1611-T2A	18-2324-T2A	18-2930-T2A	18-3113-T2B
18-3333-T2A	18-3346-T2A		

Health Dept.:

18-0277-MD2

County Clerk Preservation:

18-0485-CFFP2

Fairgrounds:

18-1405-FG2

34. Review, Audit, and approve Purchase Orders for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay from:

FY 17/18

a. General Fund	\$ 16,236.68
b. Highway Fund	\$ 24,097.33
c. Health Fund	\$ 384,048.99
d. Sheriff Service Fee Fund	\$ 11,195.30
e. Sheriff Commissary Fund	\$ 30,467.70
f. Sheriff Revolving Fund	\$ 13,929.85
g. CDB Grant Disaster Fund	\$ 246,217.58
h. County Clerk Preservation Fund	\$ 5,813.77
i. Fairgrounds Fund	\$ 5,429.82

END OF CONSENT

F. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

G. Commissioner’s Discussions regarding County Business.

H. Public Comment:

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify items they wish to speak about.)

I. Adjourn.

Filed and Recorded in the County Clerk’s Office

Date and Time Posted: 6-1-2018
11:20 AM

Jammye Belinson
County Clerk or Deputy
by Jan Skelton, Deputy

